



CENTRAL LEARNING
PARTNERSHIP TRUST



CLPT
IT SERVICES



Web Developer Vacancy Information Pack



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Interested in working for CLPT?

Unlocking Potential: Changing Lives

Welcome to our Trust.

Welcome to the CLPT. Here at the Trust, we are committed to improving the life chances of our young people, to optimise their feeling of self-worth, to develop their resilience and in turn their capacity to embrace the challenges that lie ahead.

Doug Selkirk OBE, CEO

Trust in numbers

6000	1155	16	1
Knowledge Hungry Students	Members of Staff	Partner Schools	Successful Team



The Role

Website Developer

The Central Learning Partnership Trust are looking to appoint an enthusiast and capable Web Developer to join the trust's in-house Central IT team to maintain and develop bespoke systems for use in the Trust and updating websites and Sharepoint sites as required. The post will be based at Heath Park School, WV11 1RD.

Responsible to	Senior Web & Systems Developer & Head of IT
Salary	Scale 7-11 £24,294 - £25,979
Location	Heath Park School, Wolverhampton, WV11 1RD
Working Pattern	37 hours per week – full time, full year 24 days holiday per year + bank holidays
Expected Start Date	February-March 2024

Job Purpose

Duties & Responsibilities

- ✓ To liaise with the Senior Web & Systems Developer, Graphic Design team and Head of IT regarding all existing web-based systems and new developments.
- ✓ To ensure the smooth day-to-day running of the trust's websites & systems.
- ✓ To provide outstanding, pro-active response to website changes requested through our helpdesk.
- ✓ Advising and suggesting ideas for new functionality and new developments in the Trust's online portfolio.
- ✓ Develop and maintain new and innovative web-based systems and tools to further collaboration and/or engagement between staff and/or students across the Trust
- ✓ Preparing a design plan, showing the site structure and how the different parts link together.
- ✓ Testing and improving the design and sites through to project completion.
- ✓ Updating and administering social media accounts to ensure the latest information is available and to help promote Trust schools.
- ✓ Use search engine optimisation techniques to ensure all Trust websites have been optimised to attract and engage their target audience.
- ✓ Monitor analytics for all Trust websites to better understand user behaviour and to allow the optimisation of web content to improve online experience.
- ✓ Create and maintain SharePoint areas for Trust schools, facilitating collaborative working within schools and across the Trust.
- ✓ Support the Head of IT in promoting and encouraging the use of Office 365 and develop the use of its various features as the Trust grows and evolves.

Desired Skills

- HTML/CSS, PHP, Laravel, Office 365
- 1-2 years experience in a similar role

Conduct & Professional Development



- Attend relevant courses/undertake online training to improve skills and knowledge.
- Advise and train students, staff and trust central staff.
- Network with colleagues within the trust and in similar roles outside of the trust.

Safeguarding

- To attend all safeguarding training as directed.
- To ensure systems which monitor safeguarding of both students and staff are monitored and effective. Passing any concerns to the schools DSL or line management.
- To keep up to date with developments with safeguarding and IT and work with line management to ensure the trusts solutions are effective.
- To follow trust procedures and report any concerns to the DSL.
- Evaluate new solutions to ensure they are compliant with legislation and policies.

Data Protection

- To ensure that the trust data protection policies are adhered too.
- To minimise and mitigate the risk of a data breach occurring.
- To highlight any protection risks to line management.
- Evaluate new solutions to ensure they are compliant and adequate DPIA's are completed.

Person Specification

Requirement		
	Desirable	Required
Skills & Knowledge		
Advanced user in the Microsoft Office suite	✓	
Strong knowledge of HTML		✓
Strong knowledge of CSS		✓
Strong knowledge of JavaScript		✓
Strong knowledge of PHP		✓
Comprehensive knowledge of Git	✓	
Familiarity with GitHub	✓	
Familiarity with Composer	✓	
Familiarity with JavaScript frameworks (e.g. React, Preact, Vue, Svelte, Angular)	✓	
Familiarity with CMS's (e.g. WordPress)		✓
Knowledge of Microsoft 365 administration	✓	
Knowledge of Azure Active Directory	✓	
Knowledge and experience Fresh Desk helpdesk software	✓	
Advanced awareness of GDPR and data security best practises	✓	
Knowledge and experience of MYSQL databases and architectures		✓
Previous experience in working in a similar role		✓
Awareness of relevant organisation policies	✓	
Awareness of different levels of ability and confidence of staff and pupils using IT systems	✓	
Personal Skills		
Good level of written and spoken English appropriate to context audience		✓
Ability to work well under pressure		✓
Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline		✓
A strong interest in IT & Web Development		✓
A willingness and drive to develop		✓
Understanding of safeguarding within schools		✓
Ability to work as part of a team or individually		✓
Willingness to travel to trust schools where required		✓
A good attention to detail		✓
A self motivated individual		✓
Ability to confidently deliver training to peers		✓
Flexibility to react to the role demands outside of normal working hours		✓



How to apply

For more information about this post please contact 01902 556360 to arrange a telephone conversation with the Head of IT.

We also encourage applicants to visit the trust website and our academies websites to learn more about us: www.clpt.co.uk

To apply please complete the Associate Staff Application Form which can be found on our website: <https://www.clpt.co.uk/careers/>

Closing date is: 31st January 204

No agencies.

The Central Learning Partnership Trust are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check. Further information about the Disclosure Scheme can be found at www.gov.uk/disclosure-barring-service-check.